

# MINUTES

## MEETING: BOARD OF DIRECTORS

**HELD ON:** 9 September 2020

**TIME:** 8:04am to 8:50am

**LOCATION:** Online via Zoom

### BOARD OF DIRECTORS

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Ruolin Ma, President, Chair (via audio-visual link)

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Nick Forbutt, Vice President (via audio-visual link)

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Caitlin Brown, Honorary Treasurer (via audio-visual link)

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Yinfeng Shen, Honorary Secretary (via audio-visual link)

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Benjamin Hines, Director (via audio-visual link)

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Ruby Lotz, Director (via audio-visual link)

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Kailin Qin, Director (via audio-visual link)

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Nicholas Rigby, Director (via audio-visual link)

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Belinda Thomas, Director (via audio-visual link)

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Di Wang, Director (via audio-visual link)

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Prudence Wilkins-Wheat, Director (via audio-visual link)

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Marie Leech, Senate Appointed Director (via audio-visual link)

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Connor Wherrett, Immediate Past President (via audio-visual link)

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### USU STAFF

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Jess Reed, Acting Chief Executive Officer

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Dane Luo, Board Secretary

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## MINUTES

Pursuant to article 11.2(c) of the *Constitution*, the President received a request for a Special Meeting signed by Nick Forbitt, Caitlin Brown, Ruby Lotz and Belinda Thomas.

<b>1. Opening</b>
<p>The meeting opened at 8:04am.</p> <p>The Chair delivered the Acknowledgement of Country.</p>
<b>1.1 Apologies and Leaves of Absence</b> <p>Due to the global COVID-19 pandemic, the meeting was conducted online via audio-visual link.</p> <p><b>Marie Leech</b> requested an apology.</p> <p><b>Resolved</b> <b>B185/20</b> That the BOARD OF DIRECTORS agree to conduct this meeting online via audio-visual link and accept the apology of Marie Leech. <b>Mover:</b> Benjamin Hines <b>Seconder:</b> Kailin Qin 12 For / 0 Against / 0 Abstain</p>
<b>1.2 Disclosure of Conflicts of Interest</b> <p>No disclosures of conflicts of interest.</p>
<b>2. Meeting Administration</b>
<b>2.1 Minutes of the Previous Meeting</b> <p>The draft Minutes of the BOARD OF DIRECTORS held on 1 September 2020 was circulated.</p> <p><b>The BOARD OF DIRECTORS</b> deferred consideration of the minutes to the next meeting.</p>
<b>2.2 Business Arising from the Minutes Not Addressed Elsewhere</b> <p>No business arising from the Minutes not addressed elsewhere.</p>
<b>2.3 Open Question Time</b> <p>No questions were presented.</p>
<b>2.4 Motions on Notice</b> <p>No motions on Notice.</p>
<b>3. Matters for Discussion</b>

### 3.1 Other Matters for Decision

No other matters for decision.

## 4. Matters for Decision

### 4.1 Confidential Business

#### Resolved

#### B186/20

That the BOARD OF DIRECTORS move in camera.

**Mover:** Kailin Qin

**Seconder:** Belinda Thomas

12 For / 0 Against / 0 Abstain

The BOARD OF DIRECTORS moved in camera at 8:06pm.

#### Resolved

#### B187/20

That the BOARD OF DIRECTORS accepts the recommendation on the condition of viewing a formal letter of offer.

#### Resolved

#### B188/20

That the BOARD OF DIRECTORS accepts the recommendation.

#### Resolved

#### B189/20

That the BOARD OF DIRECTORS move out of camera.

**Mover:** Benjamin Hines

**Seconder:** Belinda Thomas

12 For / 0 Against / 0 Abstain

The BOARD OF DIRECTORS moved out of camera at 8:50am.

### 4.2 Other Matters for Decision

No other matters for discussion.

## 5. Matters for Noting

### 5.1 Other Matters for Noting

There are no other matters for noting.

## 6. Close of Meeting

### 6.1 Matters for Disclosure

There are no matters for disclosure.

**6.2 Next Meeting**

The next meeting of the BOARD OF DIRECTORS is scheduled for Tuesday 22 September 2020 from 1:00pm to 3:00pm online via Zoom.

The meeting closed at 8:50am.