

MINUTES

MEETING: SPECIAL MEETING OF THE INCOMING BOARD

HELD ON: 4 June 2020

TIME: 10:04am to 11:19am

LOCATION: Online via Zoom

INCOMING BOARD OF DIRECTORS

Caitlin Brown, Director (via audio-visual link)

Nick Forbutt, Director (via audio-visual link)

Ruolin Ma, Director (via audio-visual link)

Nicholas Rigby, Director (via audio-visual link)

Yinfeng Shen, Director (via audio-visual link)

Di Wang, Director (via audio-visual link)

Benjamin Hines, Incoming Director (via audio-visual link)

Ruby Lotz, Incoming Director (via audio-visual link)

Kailin Qin, Incoming Director (via audio-visual link)

Belinda Thomas, Incoming Director (via audio-visual link)

Prudence Wilkins-Wheat, Incoming Director (via audio-visual link)

Jane Drummond, Senate Appointed Director (via audio-visual link)

Marie Leech, Senate Appointed Director (via audio-visual link)

Connor Wherrett, Incoming Immediate Past President (via audio-visual link)

OTHER

James Hoare, Returning Officer and Chair (via audio-visual link)

Jess Reed, Acting Chief Executive Officer (via audio-visual link)

Dane Luo, Board Secretary (via audio-visual link)

Anneke Van Der Ley, Digital Marketing Specialist (via audio-visual link)

Qian (Luna) Cao, Marketing Coordinator (via audio-visual link)

Annalise Ramponi, Marketing Assistant (via audio-visual link)

Rosie Rushton, Graphic Designer (via audio-visual link)

OBSERVERS

Maya Eswaran (via audio-visual link)

Lachlan Finch (via audio-visual link)

Matthew Forbes (via audio-visual link)

Lara Sonnenschein (via audio-visual link)

Elinor Stephenson (via audio-visual link)

Decheng Sun (via audio-visual link)

MINUTES

1. Meeting Open and Acknowledgement of Country

The meeting opened at 10:04am.

The Chair (James Hoare, Returning Officer) delivered the Acknowledgement of Country.

2. Apologies, Proxies and Leaves of Absences

Marie Leech requested an apology for an early departure and nominated Connor Wherrett as proxy.

The Chair accepted the apology and proxy.

3. Election of the Executive of the Board

3.1 Election of President

Nick Forbutt nominated **Ruolin Ma**, who accepted the nomination. Marie Leech supported the nomination.

Yinfeng Shen nominated himself. Kailin Qin supported the nomination.

	Name	Count 1
Elected	Ruolin Ma	9
		9
Not elected	Yinfeng Shen	4
		4
Candidate with distribution		-
Exhausted ballots		0
Total		13

The Chair declared **Ruolin Ma** provisionally elected as President.

3.2 Election of Vice President

Ruolin Ma nominated **Nick Forbutt**, who accepted the nomination. Ruby Lotz supported the nomination.

The Chair declared **Nick Forbutt** provisionally elected as Vice President.

3.3 Election of Honorary Treasurer

Ruolin Ma nominated **Caitlin Brown**, who accepted the nomination. Nicholas Rigby supported the nomination.

The Chair declared **Caitlin Brown** provisionally elected as Honorary Treasurer.

3.4 Election of Honorary Secretary

Kailin Qin nominated **Yinfeng Shen**, who accepted the nomination. Nick Forbutt supported the nomination.

The Chair declared **Yinfeng Shen** provisionally elected as Honorary Secretary.

4. Election of Directors of Student Publications

Benjamin Hines nominated himself. Nicholas Rigby supported the nomination.

Kailin Qin nominated herself. Ruolin Ma supported nomination.

The Chair declared **Benjamin Hines** and **Kailin Qin** provisionally elected as Directors of Student Publications.

5. Election of Directors to Committees

5.1 Election to the Finance Committee

Nicholas Rigby nominated himself. Benjamin Hines supported the nomination.

The Chair declared **Nicholas Rigby** provisionally elected as the non-Executive Director to the Finance Committee, who shall be the Deputy Chair.

5.2 Election to the Remuneration Committee

Nick Forbutt nominated **Prudence Wilkins-Wheat**, who accepted the nomination. Ruby Lotz supported the nomination.

Nicholas Rigby nominates **Benjamin Hines**, who accepted the nomination. Ruolin Ma supported the nomination.

	Name	Count 1
Elected	Benjamin Hines	7
		7

Not elected	Prudence Wilkins-Wheat	6
		6
Candidate with distribution		-
Exhausted ballots		0
Total		13

The Chair declared **Benjamin Hines** provisionally elected as the non-Executive Director to the Remuneration Committee.

5.3 Election to the Electoral Committee

Prudence Wilkins-Wheat nominated herself. Benjamin Hines supported the nomination.

The Chair declared **Prudence Wilkins-Wheat** provisionally elected as the non-Executive Director to the Electoral Committee.

5.4 Election to the Awards Committee

Nicholas Rigby nominated himself. Ruolin Ma supported the nomination.

Yinfeng Shen nominated **Belinda Thomas**. Prudence Wilkins-Wheat supported the nomination.

The Chair ruled that Nicholas Rigby was not eligible because he is not a first year Director pursuant to clause A2.1.1(c) of Appendix 2 to the *Regulations*.

The Chair declared **Belinda Thomas** provisionally elected as the first year Director to the Awards Committee.

5.5 Election to the Clubs and Societies Committee

Nick Forbutt nominated **Ruby Lotz**, who accepted the nomination. Prudence-Wilkins-Wheat supported the nomination.

Ruolin Ma nominated **Belinda Thomas**, who accepted the nomination. Caitlin Brown supported the nomination.

Yinfeng Shen nominated **Kailin Qin**, who declined the nomination.

	Name	Count 1
Elected	Ruby Lotz	7
		7
Not elected	Belinda Thomas	6
		6
Candidate with distribution		-
Exhausted ballots		0
Total		13

The Chair declared **Ruby Lotz** provisionally elected as the non-Executive Director to the Clubs and Societies Committee, who shall be the Deputy Chair.

Marie Leech left the meeting at 10:59am.

6. Election of Portfolio Holders

6.1 Election to the Wom*n's Portfolio

Caitlin Brown nominated **Belinda Thomas**, who accepted the nomination. Nicholas Rigby supported the nomination.

Ruby Lotz nominated herself. Kailin Qin supported the nomination.

	Name	Count 1
Elected	Belinda Thomas	7 7
Not elected	Ruby Lotz	6 6
Candidate with distribution		-
Exhausted ballots		0
Total		13

The Chair declared **Belinda Thomas** provisionally elected to the Wom*n's Portfolio.

6.2 Election to the Queer Portfolio

Ruolin Ma nominated **Nick Forbutt**, who accepted the nomination.

As there were no non-Executive Director has nominated, pursuant to section 9.1.2(b) of the *Regulations*, the Chair declared **Nick Forbutt** provisionally elected to the Queer Portfolio.

6.3 Election to the Environment Portfolio

Ruby Lotz nominated **Prudence Wilkins-Wheat**, who accepted the nomination. Kailin Qin supported the nomination.

The Chair declared **Prudence Wilkins-Wheat** provisionally elected to the Environment Portfolio.

6.4 Election to the Ethnocultural Portfolio

Yinfeng Shen nominated **Di Wang**, who accepted the nomination. Kailin Qin supported the nomination.

Belinda Thomas nominated herself. Ruolin Ma supported the nomination.

	Name	Count 1
Elected	Di Wang	7 7

Not elected	Belinda Thomas	6
		6
Candidate with distribution		-
Exhausted ballots		0
Total		13

The Chair declared **Di Wang** provisionally elected to the Ethnocultural Portfolio.

6.5 Election to the International Student Portfolio

Kailin Qin nominated herself. Ruby Lotz supported the nomination.

The Chair declared **Kailin Qin** provisionally elected to the International Student Portfolio.

6.6 Election to the Disabilities Portfolio

No nominations were received.

The Disabilities Portfolio will remain vacant.

7. Meeting Close

The meeting closed at 11:19am.

On 5 June 2020, pursuant to section 9.11.1 of the *Regulations*, the Returning Officer formally declared all provisional declarations final.