



Minutes of a meeting of the University of Sydney Union Board of Directors held on Friday August 30th in the Cullen Room, Holme Building, University of Sydney

Present	Connor Wherrett Lachlan Finch Maya Eswaran Decheng Sun Zimeng Ye Yinfeng Shen Zizheng Bai Nick Forbutt Ruolin Ma Caitlin Brown Di Wang, Jane Drummond Liliana Tai	President and Chair Vice President Honorary Treasurer Honorary Secretary Director Director Director Director Director Director Director Senate Appointed Director Immediate Past President
Staff in attendance	Alistair Cowie Sandra Hardy Tania Moroko Jodi Tweed Jess Reed Rebecca Sahni Ashlea Wallington Angela Dwyer	Interim CEO and Company Secretary; Director of Facilities Director of People & Culture Interim Director of Marketing; Director of Business Dev Director of Student Programs Director of Operations Director of Finance Director of Entrepreneurship & Innovation Minute Secretary
1. Meeting Open and acknowledgement of Country		
	The Chair opened the meeting at 1:09pm and delivered the Acknowledgment of Country.	
	1.1 Apologies and Leaves of Absence An apology and request for leave of absence was received from Marie Leech. An apology and a request for late arrival was received from Rebecca Sahni. A request for early departure was received from Ashlea Wallington and Liliana Tai.	
B104/19	Resolved That the Board grants a leave of absence to Marie Leech and permission for late arrival to Rebecca Sahni and early departure to Ashlea Wallington and Liliana Tai. <i>Yinfeng Sun / Decheng Sun</i> 12 For / 0 Against / 0 Abstain	
	1.2 Disclosure of Conflicts of Interest Jane Drummond noted a conflict of interest: she has a relative who is employed by Thomson Greer, the USU's lawyers.	
	1.3 Minutes of the previous meeting The Board reviewed the minutes of the previous meeting, noting minor amendments.	

B105/19	<p>Resolved</p> <p>That the minutes of the previous meeting, as amended, be accepted as a true and accurate record of proceedings.</p> <p><i>Maya Eswaran / Decheng Sun</i></p> <p>12 For / 0 Against / 0 Abstain</p>
	<p>2. Meeting Administration</p>
	<p>2.1 Business Arising from the Minutes Not Addressed Elsewhere</p> <p>There was none.</p>
	<p>2.2 Open Question Time</p>
	<p>No questions were asked.</p>
	<p>2.3 Motions on Notice</p> <p>2.3.1 Constitutional Changes</p> <p>The Interim CEO spoke to the written proposal to make changes to the membership categories section of the Constitution.</p> <p>Clarification was sought around the issue of Associate Membership and eligibility of voting at USU Board elections. Alistair explained that under a free membership model, there is no financial impediment to vote and that the process of joining on Election Day as a member (for free) was similar to joining as an Associate Member (when fees were charged). The changes accommodate broad enfranchisement if fees are reintroduced.</p> <p>After discussion it was</p>
B106/19	<p>Resolved</p> <p>That the Board note the report accept the recommendations contained therein:</p> <p>Recommendation 1: That the Board supports the proposed changes to the membership classifications in the USU Constitution.</p> <p>Recommendation 2: That in accordance with Article 15 of the USU Constitution and Part A of Appendix 3 to the USU Regulations, notice be given of a Special General Meeting be held at 1pm in Manning Bar on Wednesday September 25 to consider the changes to the membership classifications in the USU Constitution.</p> <p><i>Maya Eswaran / Ruolin Ma</i></p> <p>12 Accept/ 0 Against/ 0 Abstain</p>
	<p>3. Matters For Decision</p>

	<p>3.1 Major Strategic Decision There was none</p> <p>3.2 Confidential Business</p>
B107/19	<p>Resolved</p> <p>That the meeting move <i>in camera</i>.</p> <p><i>Maya Eswaran / Ruolin Ma</i></p> <p>12 For / 0 Against / 0 Abstain</p>
B108/19	<p>Resolved</p> <p>That the meeting move out of <i>camera</i>.</p> <p><i>Jane Drummond / Lachlan Finch</i></p> <p>12 For / 0 Against / 0 Abstain</p>
<p>4. Matters for Discussion</p>	
B109/19	<p>Resolved</p> <p>That there be a suspension of Standing Orders and that the meeting move to Item 4.2 – The Financial Report</p> <p><i>Ruolin Ma / Nick Forbutt</i></p> <p>12 For / 0 Against/ 0 Abstain</p>
	<p>4.2 Finance Report</p> <p>In the absence of the Finance Director, President asked the Board if there were any questions regarding the report. It was noted that we were on target to achieve our EOY position. After discussion it was</p>
B110/19	<p>Resolved</p> <p>That the Board notes the Finance report.</p> <p><i>Maya Eswaran / Zizheng Bai</i></p> <p>12 For / 0 Against / 0 Abstain</p>
B111/19	<p>Resolved</p> <p>That Standing Orders be resumed.</p> <p><i>Lachlan Finch / Yinfeng Shen</i></p>

	12 For / 0 Against / 0 Abstain
	<p>4.1 Interim CEO's Report The Interim CEO spoke to his report.</p> <p>He noted the USU's positive bottom line position but drew Board's attention to the top line shortfall and the long-term unsustainability of this situation.</p> <p>The board questioned the budgeting process and noting discrepancy between top line and bottom line requested that a business plan be developed alongside the budget for 2020.</p> <p>The meeting discussed its concern about contract cheating and the impact it was having on our international students in particular and suggested a campaign to warn members. It was suggested that suggested that C&S Regulations might be amended to prohibit clubs partnering with contract cheating bodies. After further discussion it was</p>
B110/19	<p>Resolved</p> <p>That the Board note the Interim CEO's report and accept the recommendations contained therein.</p> <p>Recommendation 1 That the USU, potentially in collaboration with other student groups, uses its channels to mount a digital campaign that warns students of the danger of associating with contract cheating bodies</p> <p>Recommendation 2: That in anticipation of the signing of the Affiliation Agreement, the President and CEO work with the Events Manager to develop some ideas around an Alumni function to be held before the end of the year.</p> <p><i>Lachlan Finch / Yinfeng Shen</i></p> <p>12 For / 0 Against / 0 Abstain</p>
	<p>4.3 Sales and Marketing Report</p> <p>The Acting Sales and Marketing Director spoke to her report. In particular she noted the membership numbers and the 50/50 split between paid and free membership.</p> <p>The Board asked of Tuck Shop's success. Tania reported that the outlet is bringing in about \$600 per day. The introduction of cold drip coffee is helping expand their market and we are investigating the installation of an espresso machine.</p> <p>The board discussed 'clients' such as sponsors that may be engaging with contract cheating. Highlighting the reputational risk, they suggested having a register to list these problematic clients. After discussion it was</p>
B111/19	Resolved

	<p>That the Board note the Sales and Marketing report.</p> <p><i>Ruolin Ma / Zizheng Bai</i></p> <p>12 For / 0 Against / 0 Abstain</p>
	<p>4.4 Operations Report</p> <p>The Director of Operations spoke to her report, noting in particular the positive direction HostCo was now taking and that Host Co had achieved its budget for the first time in 18 months. After discussion it was</p>
B112/19	<p>Resolved</p> <p>That the Board note the Operations Report</p> <p><i>Zizheng Bai / Lachlan Finch</i></p> <p>12 For / 0 Against / 0 Abstain</p>
	<p>4.5 Student Programs Report</p> <p>The Director of Programs spoke to her report.</p> <p>The Sexual Assault Policy and procedures document was discussed, and Jodi noted that it is developing as information arrives. The board raised concerns about the potential risk around the Programs department being the first port of call given the large number of student employees in the department. This shall be discussed at the next meeting of CCE.</p> <p>Concerns were also raised around holding Pride Week and Sustainability Week so late in Semester. It was suggested that Pride would work best the week following Mardi Gras. It was further suggested that revues should be better spaced out to maximise attendance. These discussions should continue at CCE and as part of the 2020 calendar setting sessions. After discussion it was</p>
B113/19	<p>Resolved</p> <p>That the Board note the Programs Report</p> <p>Yinfeng Shen / Caitlin Brown</p> <p>12 Accept/ 0 Against/ 0 Abstain</p>
	<p>4.6 Infrastructure Report</p> <p>The Interim CEO spoke to the report.</p>

	<p>The board discussed the Holme building signage which needed correcting in some instances, and also raised the possibility of sound proofing the board office. Alistair agreed to take both matters to the Facilities WIP. After discussion it was</p>
B114/19	<p>Resolved</p> <p>That the Board notes the Infrastructure report</p> <p><i>Lachlan Finch / Jane Drummond</i></p> <p>12 Accept/ 0 Against/ 0 Abstain</p>
	<p>4.7 Innovations and IT Report</p> <p>The Director of Innovations spoke to her report and it was</p>
B115/19	<p>Resolved</p> <p>That the Board notes the Innovation Programs report.</p> <p><i>Maya Eswaran / Nick Forbutt</i></p> <p>12 For / 0 Against / 0 Abstain</p>
	<p><i>Rebecca arrived 2:49pm</i> <i>Ashlea Wallington left the room 2:50pm</i></p>
	<p>4.8 People and Culture Report</p> <p>The Director of People and Culture spoke to her report. Board thanked Sandra and noted their pleasure to see the resumption of a written and verbal P&C report.</p>
B116/19	<p>Resolved</p> <p>That the Board note the People and Culture Report</p> <p><i>Nick Forbutt / Lachlan Finch</i></p> <p>12 For / 0 Against / 0 Abstain</p>
	<p>4.9 Honorary Secretary's Report</p> <p>The Honorary Secretary's Report spoke to his report, noting in particular his pleasure at the success of the Finance Internship. There was discussion about how we might extend such internships more widely through the organisation, after which it was</p>
	<p>Resolved</p> <p>That the Board note the Honorary Secretary's Report.</p> <p><i>Lachlan Finch / Ruolin Ma</i></p>

	12 For / 0 Against / 0 Abstain
	<i>Liliana left the room 2:53</i>
	<p>4.10 Honorary Treasurer’s Report</p> <p>The Honorary Treasurer spoke to her report. She noted with satisfaction that the Reserves Policy had been finalised and would be taken to the Board as a Circular Motion. After discussion it was</p>
	<p>Resolved</p> <p>To note the Honorary Secretary’s report.</p> <p><i>Lachlan Finch / Yinfeng Shen</i></p> <p>12 For / 0 Against / 0 Abstain</p>
	<p>4.11 Vice President’s Report</p> <p>The Vice President spoke to his report.</p> <p>In particular Lachlan drew to the Board’s attention the success of the 2019 Revue Season and thanks the Board for showing their enthusiasm towards revues by attending so many of them. After discussion it was</p>
B119/19	<p>Resolved</p> <p>That the Board note the Vice President’s report.</p> <p><i>Yinfeng Shen / Jane Drummond</i></p> <p>12 For / 0 Against / 0 Abstain</p>
	4.12 President’s Report
B120/19	<p>Resolved</p> <p>That the Chair be moved to the Vice President.</p> <p><i>Ruolin Ma / Nick Forbutt</i></p> <p>12 For / 0 Against / 0 Abstain</p>
	<p>The President spoke to his report highlighting the importance of opening the line of communication to students and creating a culture of engagement with the board.</p> <p>Connor also noted the upcoming climate strike and restated the Board’s support for the strike, as discussed at the previous board meeting. After discussion it was</p>
B121/10	Resolved

	<p>That the Board note the President’s report and adopt the recommendations contained therein.</p> <p>Recommendation 2: The Board endorses the CEO Recruitment Timeline, subject to the decisions of each committee/panel.</p> <p>Recommendation 3: That the board extends the motion to support the August climate strike to also support the one scheduled for September 20.</p> <p><i>Nick Forbutt / Ruolin Ma</i></p> <p>12 For / 0 Against / 0 Abstain</p>
B122/10	<p>Resolved</p> <p>That the Chair be moved to the President.</p> <p><i>Decheng Sun / Maya Eswaran</i></p> <p>12 For / 0 Against / 0 Abstain</p>
	5. Matters for Noting
	5.1 Minutes of the Debates Committee
B123/10	<p>Resolved</p> <p>That the Board note the Minutes of the Debates Committee Meeting of 19th August and accept the recommendations contained therein.</p> <p><i>Decheng Sun / Maya Eswaran</i></p> <p>12 For / 0 Against / 0 Abstain</p>
	5.2 Work Health and Safety
B124/10	<p>Resolved</p> <p>That the Board note the Minutes of the Work Health and Safety Committee Meeting and accept the recommendations contained therein.</p> <p><i>Decheng Sun / Maya Eswaran</i></p> <p>12 For / 0 Against / 0 Abstain</p>
	5.4 Board and Committee Financials
	The Board and Committee Financials were noted.
B125/10	Resolved

	<p>That the August financial position of the Board and Committees be noted. <i>Decheng Sun / Maya Eswaran</i> 12 For / 0 Against / 0 Abstain</p>
	<p>5.5 Other Matters for Noting</p> <p>There was none.</p>
	<p>6. Close of Meeting</p>
	<p>6.1 Matters for Disclosure</p> <p>There were no matters for disclosure.</p>
	<p>6.3 Next Meeting</p> <p>Next meeting will be 27th September in the Cullen Room.</p> <p>There being no further business, the board meeting closed 3:00pm.</p>