

**Meeting of the Clubs and Societies Committee
3.00pm, 20 October 2016, Manning Meeting Room 1,
Manning House, University of Sydney.
MINUTES**

Committee Members	Grace Franki (Chair), Alexander Blackwell, Dimitry Palmer, Kieran Seed, Brendan O'Shea
USU Staff	Rebecca Matheson (Clubs and Societies Manager), Nicole Maisey (Clubs and Societies Coordinator), Louise Anthony (Director of Student Programs and Community) Sharleen Menezes (Committee Secretary)
Visitors	

Resolution No#	Details
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The Chair opened the meeting at 3.14 pm. The C&S committee reached quorum.

Grace Franki (GF) begins by acknowledging and paying respect to the traditional owners of the land on which we meet – the Gadigal people of the Eora Nation.

1. Apologies and Leaves of Absence

No Apologies or Leaves of Absence.

Apologies from Shannen Potter, Chathurika Ravindra and Louise Anthony.

**C&S
354/16**

Resolved

To recommend to the Board of Directors to accept the apologies from Shannen Potter, Chathurika Ravindra and Louise Anthony.

Kieran Seed/ Alexander Blackwell

2. Minutes

2.1 Minutes of the Meeting Held 22 September 2016

**C&S
355/16**

Resolved

To recommend to the Board of Directors to accept the regular minutes from 22 September 2016 as a true and accurate record of proceedings.

Kieran Seed/ Alexander Blackwell

3. Business Arising from the Minutes

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No Business Arising from the Minutes.

4. General Business

4.1 Clubs and Societies Manager's Report

RM speaks to the Clubs and Societies Manager's Report.

The Club and Societies Ball and Awards Night was held, and went very well. The vibe was very positive, with winners dispersed amongst different societies.

There were over 300 nominations, with 68 different clubs nominated.

It is currently AGM period, with a quarter of clubs holding their AGMs in October. The C&S Office have been dealing with issues on a case to case basis.

RM also notes that funding wraps up on 31st October, and the C&S Office will close mid-November although staff will still be available to handle enquiries.

GF would like to congratulate the C&S Office for putting on a great event.

**C&S
356/16**

Resolved

To recommend to the Board of Directors to accept item 4.1 Clubs and Societies Manager's Report.

Dimitry Palmer/ Alexander Blackwell

RM leaves the room 3.20pm.

NM enters the room 3.23pm.

4.2 Constitutional Amendments

4.2.1 Fashion and Beauty Society

**C&S
357/16**

Resolved

To recommend to the Board of Directors to approve the Constitutional Amendments of the Fashion and Beauty Society for the new roles of a Social Media Director and Media Director.

Dimitry Palmer/ Kieran Seed

**Meeting of the Clubs and Societies Committee
3.00pm, 20 October 2016, Manning Meeting Room 1,
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MINUTES**

4.2.2 Jazz Society

**C&S
358/16**

Resolved

To recommend to the Board of Directors to approve the amendment to the Jazz Society's constitution, pending they add "on of whom must be the Treasurer" at the end of 11.3.

Kieran Seed/ Alexander Blackwell

4.2.3 Mathematics Society

**C&S
359/16**

Resolved

To recommend to the Board of Directors to approve the Mathematics Society's amendment to their constitution to include a Sponsorship Director and Puzzle Officer, and additional executive members.

Kieran Seed/ Alexander Blackwell

4.2.4 Piano Society

**C&S
360/16**

Resolved

To recommend to the Board of Directors to approve the Piano Society's amendment to their constitution to remove the role of the librarian and General Executive, and introduce a Media Officer, pending the society adds the responsibilities of this new role to Section 1.9.

Kieran Seed/ Alexander Blackwell

4.2.5 Student Life Society

**C&S
361/16**

Resolved

To recommend to the Board of Directors to approve the name change of Student Life Society to Power to Change.

Dimitry Palmer/ Kieran Seed

Brendan O'Shea enters 3.30pm.

**Meeting of the Clubs and Societies Committee
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MINUTES**

4.2.6 Sydney University Information Technology Society

**C&S
362/16**

Resolved

To recommend to the Board of Directors to approve the following amendments to the constitution of the Sydney University Information Technology Society –

- the new executive role, “Diversity Representative”
- introduce a clause which prevents other executive members from signing off on expenditure
- changing name of Information Technology Officer to System Administrator, and Programming Competition Coordinator to Information Technology Event Coordinator
- introduce the responsibility of organizing technology workshops to the Information Technology Officer and re-word section 5.9.2.

Brendan O’Shea/ Kieran Seed

4.2.7 SUTEKH

BO declares a conflict of interest.

RM returns to meeting 3.34pm.

The committee agrees the wording and proposed changes by the club seem fine.

**C&S
363/16**

Resolved

To recommend to the Board of Directors to approve the amendments to the constitution of SUTEKH as stipulated in the C&S Committee Report.

Kieran Seed/ Alexander Blackwell

Brendan O’Shea Abstained.

4.3 Other Business

4.3.1 Chinese Dance and Musical Instrument

NM states that the club sent in more than 30 photos, in response to the club not registering their events.

RM also says that the club needs to come into the C&S Office to go over how to properly run and report their events.

Meeting of the Clubs and Societies Committee
3.00pm, 20 October 2016, Manning Meeting Room 1,
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MINUTES

KS adds that it appears that club is running quite well, and agrees that they need to properly follow procedures for events.

C&S
364/16

Resolved

To recommend to the Board of Directors to place the Chinese Dance and Musical Instrument Society on a further 6-month probation so that the club can show the C&S Committee they meet the aims and activities of their constitution. The club should meet with the C&S Office to demonstrate that they are able to meet the administrative requirements of USU.

Kieran Seed/ Brendan O'Shea

4.3.2 Calligraphy

NM notes that the club has a lot of money in their bank account, but this is because a member has not been reimbursed.

KS, AB and GF all agree that the club is doing well, and are holding some good workshops.

C&S
365/16

Resolved

To recommend to the Board of Directors to accept the full club status of the Calligraphy Society.

Kieran Seed/ Alexander Blackwell

4.3.3 Ghost Hunters

RM explains the situation about the club wanting to stop the requirement for hand-written attendance lists now that they have full club status. KS states that this requirement was not contingent on their club status, but a disciplinary action.

The committee agrees that as the Ghost Hunters have had a history of falsifying their lists, and that this measure should stay in place until their next AGM.

C&S
366/15

Resolved

To recommend to the Board of Directors that the Ghost Hunters Society are required to submit hand-signed attendance lists pending reassessment by C&S after their next AGM in May 2017. By way of

**Meeting of the Clubs and Societies Committee
3.00pm, 20 October 2016, Manning Meeting Room 1,
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MINUTES**

explanation, it should be noted that the signed attendance lists are not contingent on probationary/full club status. The Committee has seen the hand-signed lists as an effective measure based on the club's history of fraudulent attendance lists.

Alexander Blackwell/ Kieran Seed

4.3.4 Sydney University Chemical Engineering Society

BO notes that the club would have received a confirmation if the submission of their pre-event form had gone through. KS believes that the Committee shouldn't make exceptions for the club, if they have not followed procedures properly. RM also adds that if the club had approached the C&S Office about having technical difficulties or other errors, then it would have been a different matter for consideration.

**C&S
367/16**

Resolved

To recommend to the Board of Directors to reject the funding appeal of SUCES on the grounds that the C&S regulations clearly stipulate the required pre-event form and the club would have known this as they didn't receive a confirmation email, and failed to contact the C&S Office about any technical/administrative errors prior to the event.

Alexander Blackwell/ Dimitry Palmer

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- NM says that the next C&S Meeting will likely include a number of new club appeals.
 - GF speaks about the re-introduction of Honorary Membership by the Board. She explains that any person who you believe has made a significant contribution to the USU should be considered, with nominations now open.
 - AB asks about access cards for next year, to which RM informs to all that we are phasing out the cards and encouraging use of the USU App. NM clarifies only those who can prove that they do not have a smart phone will be given a card.

6. Date of the Next Meeting
17th November 2016

7. Close of Meeting 4.07pm.
